

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



**PBAS PROFORMA FOR PROMOTION UNDER
UGC CAREER ADVANCEMENT SCHEME (CAS)
(April, 2017)**

Application for promotion from:

Assistant Professor	Stage 1 to Stage 2
Assistant Professor	Stage 2 to Stage 3
Assistant Professor	Stage 3 to Associate Professor Stage 4
Associate Professor	Stage 4 to Professor/equivalent cadres Stage 5
Professor	Stage 5 to Sr. Professor Stage 6

(For each stage separate application should be submitted)

(Please indicate/write whichever is applicable): _____

Total API Score calculated as per Part-B: _____
Period of Assessment for the purpose of promotion: _____

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (in Block Letters)	
2	Father's Name/Mother's Name	
3	Department/Center	
4	Current Designation & Grade Pay	
5	Date of Last Promotion / Upgradation under CAS (Encl. No.....)	
6	Which position and grade pay are you an applicant for under CAS?	
7	Date of eligibility for promotion	
8	Date and Place of Birth	

9	Gender	
10	Marital Status	
11	Nationality	
12	Indicate whether you belongs to SC/ST/OBC/PH category	
13	Address for correspondence (with Pin code)	
14	Permanent Address (with Pin code)	
14.a	Contact Number	
14.b	E-Mail	

15. Academic Qualifications (HS/Class-X onwards):

Examination	Name of the Board/University	Year of Passing	% of marks obtained	Division & Distinction	Subject	Enclosure No.
High School/Matric						
Intermediate 10+2						
B.A./B.Sc./ B.Com./ B.Tech/other						
M.A./M.Sc./ M. Com./ M.Tech Other P.G. Course						
Whether NET qualified						
Other Exams (if any)						

16. Research Degree(s):

Degree	Title	Date of Award	University	Enclosure No.
M.Phil.				
Ph.D.				
D.Sc./D.Litt.				

- In case of M.Phil / Ph.D. Examination, an attested copy of the degree & the result notification for the same be attached.

17. Degrees/Certificates acquired after joining services of MANUU:

Examination	University	Year	% of marks obtained	Division & Distinction	Enclosure No.

18. Appointments held prior to joining MANUU :

Designation	Name of Employer	Duration		Nature of appointment (Regular/Temp/ Adhoc/Leave vacancy)	Scale of Pay	Reason of Leaving	Enclosure No.
		Joining	Leaving				

19. Posts held after appointment at MANUU:

Designation	Department	Date of actual Joining		Pay Scale/ Grade	Enclosure No.
		From	To		
Total No. of Years:					

20. Teaching experience:

PG classes (in years):

UG Classes (in years):

21. Research Experience excluding years spent in acquiring M.Phil./Ph.D degrees (in years):

22. Field of Specialization under the Subject/Discipline

(a) _____

(b) _____

23. Orientation/Refresher Course attended:

Name of the Course/ Summer School	Organizing agency	Duration of Course		No. of days	Enclosure No.
		From	To		

Note: Attach certificates for all qualifications claimed.

Signature of the Candidate

Date:.....

COUNTERSIGNED

Head of the Department

Dean of School

Part C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S.No.	Details (Mention Year, Value etc. where relevant)

List of Enclosures: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the Dept/Institution and/or documents enclosed along with the filled PBAS.

Signature of the faculty member with Designation, Place & Date

Signature of Head of the Department

Signature of Dean of School

N:B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the University as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment/verification.

GENERAL INSTRUCTIONS

1. Table I, Table II (a), Table II (b) and Table III of Appendix III are applicable to the selection of Associate Professor / Assistant Professors under CAS.
2. Candidates who do not fulfill the minimum requirement under the API Scoring System proposed in the UGC Regulations – 2010 as per Table II(a) and (b) of Appendix III or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.
3. Other guidelines of UGC Regulations-2010, 2013 & as per UGC regulations, 2016 (4th amendment) will be applicable in regard to promotion under CAS of incumbent and newly appointed Assistant Professors / Associate Professors which may be seen at UGC's clause 6.4.0 to 6.4.11.
4. Applicants should furnish **05 copies** of PBAS format along with enclosure duly forwarded by the concerned HoD and Dean.
5. Best Five Publications must be indicated in a separate sheet for applying from Stage - 4 to stage - 5.
6. Separate Sheet for Category –I should be attached for each assessment year (*i.e. 3,4,5,6 years where ever applicable*)
7. Errors and Omissions are subject to correction
